

**DRAFT**

**THE UNIVERSITY OF WYOMING  
BOARD OF TRUSTEES' MINUTES**

**May 6-8, 2009**

**The Final Minutes can be found on the University of Wyoming Board of Trustees website  
at <http://uwadmnweb.uwyo.edu/trustees>**

**TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA**  
**May 6-8, 2009**

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March 5-7, 2009  
March 27, 2009 (“Special” Board Meeting Minutes)

**Approval of Executive Session Meeting Minutes**

March 5-7, 2009

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- 1. Approval of Contracts and Grants, Gern
- 2. Personnel, Allen
- 3. Approval of Construction Contracts, Harris
  - A. 15<sup>th</sup> and Spring Creek
- 4. Master List of Degrees, Allen

5. University Planning- Approval of “Creation of the Future: University Plan 3, 2009-2014,” Allen
6. Approval of UW Regulation 5-803 Revisions, “Tenure and Promotion for University Faculty”, Allen
7. Identity Theft Prevention Program, Harris/Lowe
8. Contract for Accelerated Nursing Student Loans (Senate File 23), Miller
9. College of Education Restructuring, Allen
10. ~~Approval of Amended FY 2009 Section I Operating Budget, Harris~~-(removed after Work Session)
11. Approval of UW Regulation 6-806, “Course Approval Process”, Allen
12. Approval of UW Regulation 6-702, “Establishment of Faculty Senate Committees”, Allen
13. TransPark Funding, Harris/Collins (added after Work Session)

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**THE UNIVERSITY OF WYOMING**  
**MINUTES OF THE BOARD OF TRUSTEES**  
**May 6-8, 2009**

The Board of Trustees of the University of Wyoming met in Laramie, Wyoming, May 7 and 8, 2009. On Thursday, May 7, at 6:00 p.m., President and Mrs. Buchanan hosted a dinner to recognize Phill Harris and Van Jacobson for their years of service at UW. On Friday, May 8, and Saturday, May 9, the Board participated in commencement activities.

At 2:00 p.m. on Friday, May 8, the Board hosted a conference call to announce the site selection of the GE facility in Laramie County.

**AGENDA ITEM TITLE: Transpark Funding, Harris/Collins**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other            Specify:

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MINUTES OF THE MEETING

Vice President for Administration Phill Harris led the discussion with the Board. He provided the background regarding the shuttle system and parking lots around campus. He then discussed the different current shuttles options, routes in place, and funding for the purchase of land to build new lots. Vice President Harris stated that students, faculty and staff are now relying on this mode of transportation to and from campus. There is an increase in ridership and it is helping to cut down the congestion on campus.

There was discussion regarding the proposal in fee increases and other modifications to the TransPark system.

ASUW President Matt Haigler voiced his concerns about the fees on behalf of the students. He stated that they are pleased with the services of TransPark, but there is concern for this fee not going through the mandatory fee process. Mr. Haigler asked that this be a one-time emergency fee and that it then go through the regular mandatory fee process next year.

There was continued discussion regarding fees to students and raised prices of parking for all students, faculty and staff.

This item was moved to the Consent Agenda per the request of Trustees Mead and Haynes.

**AGENDA ITEM TITLE: Endowment Update, Blalock**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other Specify:

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MINUTES OF THE MEETING

Vice President for Institutional Advancement Ben Blalock led by saying that the numbers are positive, and that is nice to see. Vice President Blalock discussed asset allocation and endowment growth, fees for investing and using investment managers, state matching funds for endowments and for facilities, spending policy, and UPMIFA. Vice President Blalock then discussed underwater accounts and the prudent reserve policy.

Trustee Davis commented that the tone and atmosphere with the Foundation, particularly the investment committee, toward their mission of supporting mission of the University was emphasized several times at the last meeting. The relationship with the Foundation is really going well.

**AGENDA ITEM TITLE: University Planning, Allen**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other           Specify: Committee of the Whole (Consent Agenda)

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MINUTES OF THE MEETING

Provost and Vice President for Academic Affairs Myron Allen stated that he is requesting support of the University Plan III document. He stated that the Board received copies of in advance of the meeting. Provost Allen discussed the value of the Plan and benefits of having a plan like this in place. By planning, we are able to build ourselves into one of the premier universities in the country.

Provost Allen discussed some specific Action Items in the planning document. This is a blueprint for our intellectual future. He stated that the document gives the University some guidance. It is important for faculty recruitment.

Provost Allen then discussed the process of how these plans came about, and the different versions that have been produced over the years.

There was discussion by the Board about "marketing" the University and how to be recognized. The Board also discussed student recruitment and how to target a younger age bracket.

**AGENDA ITEM TITLE: Budget Planning, Buchanan**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other            Specify:

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**MINUTES OF THE MEETING**

President Buchanan distributed materials to the Board and discussed the current budget planning exercises. He discussed the White Papers, the CREG estimates, timing of our submission of our budget, and the process that has taken place over the last several months.

**AGENDA ITEM TITLE: Construction Contracts, Harris**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other            Specify: Committee of the Whole (Consent Agenda)

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MINUTES OF THE MEETING

Vice President for Administration Phill Harris discussed the materials in the Board of Trustees Report and noted that that item was on the Consent Agenda.

**AGENDA ITEM TITLE:**

**FY 2010 Section I Operating Budget (Agency 067 University of Wyoming and Agency 167 UW- Medical Education) and FY 2010 Section II Operating Budget, Harris**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other           Specify: Committee of the Whole (Consent Agenda)

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MINUTES OF THE MEETING

Vice President for Administration Phill Harris discussed the materials in the Board of Trustees Report and noted that that item was on the Consent Agenda. He noted that Item #10 (Approval of Amended FY 2009 Section I Operating Budget) on the Consent Agenda will be removed.

**AGENDA ITEM TITLE: Bond Refunding, Harris**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other           Specify:

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MINUTES OF THE MEETING

Vice President for Administration Phill Harris introduced several folks from his division as well as our bond council. The bond council then walked the Board through a handout which detailed information regarding our sale of bonds, rating of our bonds, rating of comparator schools' bonds, distribution of the bonds, and who put in to buy University bonds.

The bond council presented a resolution, and Vice President Harris stated that the specifics of the document have been reviewed by external auditors, administration and legal counsel.

Trustee Davis moved to approve the resolution recommended by Vice President Harris. Trustee Palmerlee seconded. The motion carried unanimously.

**Friday May 8, 2009**  
**Business Meeting**

Trustee President Chuck Brown called the Business Meeting to Order at 10:43 a.m.

**Roll Call**

Vice President Neiman took the roll.

Trustees present were: Trustees Dave Bostrom, Chuck Brown, Dick Davis, Betty Fear, Taylor Haynes, Brad Mead, Jim Neiman, Dave Palmerlee, Ann Rochelle, James Trosper, and Howard Willson. Ex-officio Trustees President Tom Buchanan and ASUW President Matt Haigler were present. Representative from Governor Freudenthal's Office, Chief of Staff Chris Boswell, attended. Trustee Lauer and Ex-Officio Trustee, State Superintendent for Public Instruction Jim McBride, were absent.

**Approval of Minutes**

Trustee Bostrom moved all Board of Trustees' meeting minutes as presented including:

Board of Trustees Meeting Minutes  
March 5-7, 2009  
March 27, 2009 ("Special" Board Meeting Minutes)

Board of Trustees Executive Session Meeting Minutes  
March 5-7, 2009

Trustee Mead seconded the motion which passed unanimously.

**Election of Officers**

Former Board of Trustee President Davis opened nominations for Treasurer. Trustee Rochelle nominated Trustee Dave Bostrom for Treasurer. Trustee Haynes moved that nominations cease. Trustee Mead seconded the motion which carried.

Former Board of Trustee President Davis opened nominations for Secretary. Trustee Haynes nominated Trustee Warren Lauer for Secretary. Trustee Bostrom moved that nominations cease. Trustee Haynes seconded the motion which carried.

Former Board of Trustee President Davis opened nominations for Vice President. Trustee Palmerlee nominated Trustee Jim Neiman for Vice President. Trustee Fear seconded the motion. Trustees Rochelle moved that nominations cease. Trustee Bostrom seconded the motion which carried.

Former Board of Trustee President Davis opened nominations for President. Trustee Haynes nominated Trustee Chuck Brown for President. Trustee Rochelle moved that nominations cease; Trustee Mead seconded the motion carried.

## **Reports**

### **ASUW**

Newly elected ASUW President Matt Haigler stated that he is excited to take the students in a new direction. ASUW has been charged with some unique challenges and opportunities for the year, one of which is the creation of the White Papers. Mr. Haigler commented that ASUW has learned a lot in this budget planning process regarding how budgets relate to them. He wants to focus on the ASUW budget and how run as “mean and lean” as possible. Mr. Haigler stated that he will continue the work that former President and Vice President of ASUW, Kelsey Day and Jonathan McBride, have done. He also commented that they will continue the SafeRide programs, as it is a real success for ASUW. They hope to expand their services.

### **Staff Senate**

Staff Senate President Jauque Schuman informed the Board that Staff Senate just finished Staff Recognition Day, and were honored to have Mrs. Nancy Freudenthal attend as they guest speaker. The Staff Senate is currently in the election process for new senators, and there are currently three seats unfilled.

### **Faculty Senate**

Faculty Senate Chair Hannelora Mundt provided the Board with an update regarding Faculty Senate and the projects the Senate is currently working on. She discussed the different regulations they are reviewing, including work on 5-803, 702, 6-806, 801, 803, and 803. Dr. Mundt also commented that the Senate has been busy working on the White Paper for the budget

planning exercise. She then introduced incoming Faculty Senate Chair Jay Puckett. Dr. Puckett provided some information about himself and his plans as the new Chair of Faculty Senate.

### **Public Testimony**

There was no public testimony.

## **1. Committee of the Whole- REGULAR BUSINESS**

### **Board of Trustees Committee Reports**

#### **A. Academics and Research Committee (Allen)**

Trustee Palmerlee, Committee Chair, stated that there would be an Education Summit meeting in Cheyenne in August. Jim McBride will provide details regarding the meeting.

#### **B. Fiscal and Legal Affairs Committee (Harris)**

Trustee Haynes, Committee Chair, stated that his committee met and reviewed the final report submitted by Van Jacobson. Required audits Sarbanes-Oxley and NCCA are complete in addition to The Hathaway Scholarship, The Community Service Cash handling SYSTEM, and a cash count in the Cashiers office working fund. Audits in progress is Residence Life and Dining. The Committee discussed the proposed Audit plan for 2010. There was a presentation for Bond Refinancing by Stifel Nicolaus. The committee reviewed the plan in some detail, and determined that it was good, but lacked the flexibility to provide flexible cash management required and provided by the plan initially presented by Vice-President Harris. Therefore, the Committee recommended that the Board approve the plan presented by Vice President Harris

#### **C. Student Affairs/Athletics/Administration Committee (Axelson)**

Trustee Rochelle, Committee Chair, gave a brief overview of the topics they have reviewed in her committee including, Long Range Development Planning, the procedure for public testimony at board meetings, Shanghi Student Government exchange program, and NCAA reaccreditation process.

### **Committee of the Whole (Consent Agenda)**

1. Approval of Contracts and Grants, Gern
2. Personnel, Allen
3. Approval of Construction Contracts, Harris
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4. Master List of Degrees, Allen

5. University Planning- Approval of "Creation of the Future: University Plan 3, 2009-2014," Allen
6. Approval of UW Regulation 5-803 Revisions, "Tenure and Promotion for University Faculty," Allen
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11. Approval of UW Regulation 6-806, "Course Approval Process," Allen
12. Approval of UW Regulation 6-702, "Establishment of Faculty Senate Committees," Allen
13. TransPark Funding, Harris/Collins

Trustee Haynes moved to approve the Consent Agenda with the removal of Item #10 (Approval of Amended FY 2009 Section I Operating Budget) and the addition of Item #13 (SSSSS). Trustee Fear seconded the motion. The motion passed unanimously.

At 2:00 p.m. on Friday, May 8, the Board hosted a conference call to announce the site selection of the GE facility in Laramie County.

Trustee Neiman moved that the Board of Trustees approve the Governance Board recommendation as submitted. Trustee Davis seconded the motion. The motion carried.

Trustee Brown thanked all the proposers that participated, in particular those from Campbell and Goshen Counties. Congratulations to Laramie County are in order and the Board looks forward to seeing the results of the negotiation in the coming weeks.

President Buchanan stated that based on the Board's action, he will designate a negotiating team from UW to communicate with representatives from Laramie County to commence negotiations. The goal is to have a draft agreement to the Board for consideration by the end of May.

### **New Business**

There was no new business to come before the Board of Trustees.

### **Date of Next Meeting:**

Board of Trustee Retreat – May 29-31, 2009; Jackson, Wyoming  
Date of Next Meeting – July 16-17, 2009; Rock Springs, Wyoming

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**Adjournment**

The meeting adjourned at 2:15 p.m.

Respectfully submitted,

Shannon Sanchez  
Deputy Secretary, Board of Trustees